Town of Camp Verde Vision Statement
"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, OCTOBER 5, 2026 at 6:00 P.M.

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

1) **Call to Order**
Chairperson Faulkner called the meeting to order at 6:00 p.m.

2) **Roll Call.** Chairperson Candra Faulkner, Vice Chairperson Mary Hughes, Commissioner Glenda Duncan, Commissioner Victoria O'Malley (Participated Remotely), Commissioner Doug Ashley, Commissioner Shane Gerhardt, Commissioner Sylvia Strobel.

Also Present:
Parks and Recreation Manager Shawna Figy and Administrative Assistant Conner Bustamante.

3) **Pledge of Allegiance** Commissioner Gerhardt led the Pledge.

4) **Consent Agenda -** All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.

a) **Approval of Minutes:**
   1) Regular Session – August 3, 2026
   2) Work Session – September 14, 2026

b) **Set Next Meeting Date and Time:**
   1) Regular Session Monday, November 2, 2026 at 6:00 p.m.
   2) Regular Session Monday, December 7, 2026 at 6:00 p.m.

On a **motion** made by Commissioner Gerhardt, and seconded by Commissioner Strobel, the Commission **moved to approve** the consent agenda as presented.

Roll Call:
Commissioner Duncan: Aye
Commissioner O'Malley: Aye

Commissioner Ashley: Aye
Commissioner Gerhardt: Aye
Vice Chairperson Hughes: Aye
Commissioner Strobel: Aye
Chairperson Faulkner: Aye
Motion Passed: 7-0

5) **Agenda Item 5 Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS *§38-431.01(H)*

There were no public speakers.

6) **Introduction to new Parks & Recreation Leaders – Maurao Trahin and Nicole Gonzalez.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Maurao Trahin and Nicole Gonzalez were introduced as new Parks & Recreation Leaders.

7) **Update on the Heritage Pool renovations.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Manager Figy will oversee the Heritage Pool renovations, with engineering expected to be completed by December 2026 and construction beginning after January 1, 2027, targeting completion by May 2027. The project will be carried out under the current school IGA until a new Town Manager is appointed. Potential shade and seating additions following slide removal will be evaluated based on available funding, with total project costs maintained within the $1.3 million budget

8) **Update, review, and discussion on the Parks, Recreation, Trails, and Open Space Master Plan.** Staff Resource: Parks& Recreation Manager Shawna Figy.

Manager Figy reported that master plan feedback has been submitted, with a semi-final draft expected in mid-October and Commission review targeted for November. Refine project priorities and revenue strategies, consider inviting Development Services Director Christian Green to discuss funding and economic development, and explore forming a "signature sporting events" subcommittee to increase revenue through tournaments and business partnerships.

9) **Commission Informational Reports.** These reports are relative to the committee

meetings or events that Commission members attended.

Commissioners shared updates on community activities, suggested exploring creative aging programs, and noted that the arts-in-council-chambers policy is awaiting Council approval. Members praised the extended pool season, improved Sports Complex pathways, local baseball club fundraising and facility improvements, and Parks and Recreation's gym use for a junior rodeo banquet.

10) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Manager Figy reported on September activities, noting that future large-scale events will be managed by Parks & Recreation. Continue promoting 40th-anniversary stories, maintain the memorial bench program, and address memorial tree program limitations. Monitor vendor registration for Christmas Magic on Main, complete Equestrian Center Commission interviews, and close the Sports Complex for overseeding October 26–November 8. Recruit volunteers for Fort Verde Days, particularly gatekeeping, and email commissioners the volunteer sign-up link.

11) **Adjournment**

Chairperson Faulkner adjourned the meeting at 6:49 p.m.

Chairperson Candra Faulker

Administrative Assistant Conner Bustamante

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde, Arizona, during the Work Session held on the 5th day of October 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 2 day of November, 2026

Conner Bustamante, Administrative Assistant